

Audit Specialist

Responsibilities

1. Assist in conducting internal, external, and special audit engagements in accordance with professional auditing standards.
2. Review financial records, supporting documents, and internal controls to ensure accuracy and compliance.
3. Prepare audit working papers, reports, and related documentation.
4. Identify audit findings, assess risks, and recommend practical improvements.
5. Coordinate with clients and internal teams to ensure timely completion of audit assignments.
6. Stay updated on IFRS, ISA, UAE VAT, and Corporate Tax regulations.
7. Perform other audit-related duties as assigned.

Qualifications

1. Bachelor's degree in Accounting, Auditing, Finance, or a related field.
2. 1–3 years of experience in auditing, accounting, or finance.
3. Good understanding of IFRS and auditing principles.
4. Proficient in Microsoft Excel and accounting or ERP systems.
5. Strong analytical, problem-solving, and communication skills.
6. Fluent in English and Mandarin; Arabic is a plus.

Preferred Qualifications

1. ACCA, CPA, CIA, ACA, or candidates currently pursuing professional certifications.
2. Experience in a public accounting firm or Big Four is preferred.
3. Knowledge of UAE VAT and Corporate Tax regulations.
4. Experience in Internal Audit or External Audit is an advantage.